

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF SOLID & HAZARDOUS MATERIALS

WASTE TRANSPORTER PERMIT APPLICATION

6 NYCRR Part 364



PART A - Applicant Information

1. WASTE TRANSPORTER BUSINESS NAME		2. WASTE TRANSPORTER PERMIT NUMBER GG - GGG	
3. FEDERAL EMPLOYER IDENTIFICATION NUMBER		4. US EPA ID NUMBER (if applicable - see reverse side)	
5. MAILING ADDRESS STREET			
CITY		STATE/PROVINCE	ZIP/POSTAL CODE
COUNTY/COUNTRY		6. CONTACT PERSON	
7. PHONE NUMBER ()		8. APPLICATION TYPE (check one box) G New G Modification	

PART B - Vehicle Information

1. PRIMARY WASTE TRANSPORTER FACILITY ADDRESS FOR VEHICLES (A post office box number is not acceptable) STREET									
CITY					STATE/PROVINCE			ZIP/POSTAL CODE	
2. License Plate Number	State	Delete	Add	Sptg.	2. License Plate Number	State	Delete	Add	Sptg.

PART C - Waste Information

1. I REQUEST AUTHORIZATION TO TRANSPORT THE FOLLOWING WASTE TYPES (check all that apply - see back of form):	
G <u>Non-Hazardous Industrial/Commercial:</u> G Waste Oil (EPA ID# required - see back of form) G Waste Tires G Petroleum Contaminated Soil G Non-Residential Raw Sewage or Sewage-Contaminated Wastes G Sludge from Sewage or Water Supply Treatment Plant G Other	G <u>Hazardous Industrial/Commercial</u> (EPA ID # required - see back of form) G <u>Medical</u> G <u>Septage</u> (residential septic tank and/or portable toilet waste - see back of form)
I hereby affirm that all transfer, storage, treatment and disposal facilities to which I will transport waste are authorized to accept this type of waste, and can so demonstrate if requested to do so.	
I hereby affirm under penalty of perjury that information provided on this form is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.	
SIGNATURE	PRINTED OR TYPED NAME
TITLE	DATE

INSTRUCTION SHEET
(Print or type all information)

Submit completed Waste Transporter Permit Application form to:

New York State Department of Environmental Conservation, Division of Solid & Hazardous Materials, Bureau of Waste Reduction and Recycling, 50 Wolf Road, Room 212, Albany, New York 12233-7253, (518)457-6072.

PART A - APPLICANT INFORMATION

This part must be completed by all applicants for a permit to transport wastes pursuant to 6 NYCRR Part 364.

SECTION 1. Waste Transporter Business Name S Provide the name under which you are applying for a permit.

SECTION 2. Waste Transporter Permit Number S If new application, leave blank.

SECTION 3. Federal Employer Identification Number S An employer identification number is a nine-digit number (for example 12-3456789) assigned to sole proprietors, organizations, partnerships, estates, trusts, and other entities for filing and regulatory purposes. Contact the Federal Internal Revenue Service for more information.

SECTION 4. US EPA ID Number S You must obtain an EPA ID number to transport the following waste types:

- Waste Oil
- Hazardous Industrial Commercial

To obtain an EPA ID number, call (212) 637-4106.

SECTION 5. Mailing Address S Provide complete mailing address and county.

SECTION 6. Contact Person S Provide name of person who should be contacted regarding this application.

SECTION 7. Phone Number S Provide phone number of contact person.

SECTION 8. Application Type S Check one box. Indicate if application is for a new permit or modification of an existing permit. Renewal applications will be sent out separately, prior to permit expiration date.

PART B - VEHICLE INFORMATION

This part must be completed by all applicants for a new permit to transport wastes pursuant to 6 NYCRR Part 364. This part must also be completed by the permittee for the addition or deletion of a vehicle to an existing permit.

SECTION 1. Primary Waste Transporter Facility Address for Vehicles S State the location where the majority of vehicles are garaged. A post office box number is not an acceptable address.

SECTION 2. License Number S Provide license number for each vehicle. **Note: In the case of the tractor trailer, only the license plate of the trailer that contains the waste needs to be registered.**

SECTION 3. State S State of vehicle registration. **Note:** Canada = CD, and Puerto Rico = PR

Delete S Indicate if vehicle is to be deleted from permit. **Note:** Vehicles deleted while permit is in effect will not result in a reduction of the regulatory fee.

Add S Indicate if vehicle is to be added to permit.

Sptg. - To be billed at the correct regulatory fee for septage, check this box next to any license plate number(s) that haul ONLY septage. Leave box blank next to vehicle(s) which haul other waste types.

PART C - WASTE INFORMATION

This part must be completed by all applicants applying for a new permit. It must also be completed by permittees who are modifying their permit to add a new waste category or change the current waste category.

SECTION 1. Waste Type(s) - Check the type(s) of waste that you will be transporting.

* An EPA ID # must be obtained for the following waste types by calling (212) 637-4106:

- Hazardous Industrial/Commercial
- Waste Oil

What is Septage? Septage is the human waste and household wastewater that is removed from residential septic tanks and cesspools. Septage also includes portable toilet waste.

AFFIRMATION CLAUSE: Applicants must type or legibly print their name, title, date, then sign the form.

IMPORTANT: Be aware of the requirement to pay a regulatory fee. A fee will be assessed as soon as the permit is issued, even if the vehicles are not used. Vehicles deleted while the permit is in effect will not result in a reduction of the regulatory fee. You will be billed annually by the Regulatory Fee Unit approximately one month after you receive your permit. If questions on billing, call 1-800-225-2566 or (518) 457-5810.

NOTE: Authorization to landspread or surface impound septage, or to landspread sewage sludge from sewage treatment plants, must be obtained from the DEC Regional Office covering the county in which landspreading will occur.



WASTE TRANSPORTER PERMIT PROGRAM APPLICATION INSTRUCTIONS

NEW APPLICATION:

1. Complete the application form, Parts A, B, and C.

PART A - Requests information regarding the name, address and telephone number of the transporter. All applicants must complete boxes 1, 3, 5, 6, 7, and 8. Applicants who had a permit before should also complete box 2. Applicants planning to transport hazardous waste or waste oil should also complete box 4. A US EPA ID# for Hazardous Waste and Waste Oil hauling can be obtained from the US EPA at (212) 637-4106.

PART B - Requests the license plate number(s) and state of registration for each vehicle used to transport regulated waste. The state of registration is required to process your application. Check the box to "ADD" each vehicle. **Note:** Waste can be transported ONLY in vehicles included on the permit. Each vehicle that will be used to transport waste must appear on the application form. There are fees associated with each vehicle. See the "fees" section below for details on the fee rates.

PART C - Requests information on the general type(s) of waste the applicant plans to transport. Check all waste types that apply. With the exception of the septage category, the fee is the same regardless of how many waste categories you check.

2. The application form must be signed by an authorized representative of the company. This application form submitted to the Department must bear the original signature. Photocopies or faxes of the application form cannot be accepted.
3. Send the completed application form to the NYS Department of Environmental Conservation (DEC) at the above address.
4. Allow four to six weeks processing time. Under the Uniform Procedures Act we have 60 days from the date of receipt of application to make a permit decision on new permits. The waste transporter permit will be mailed to the applicant when it is issued. The applicant is NOT authorized to transport waste until the permit is received.

ANNUAL RENEWALS:

1. Approximately 60 days prior to your permit expiration date, you will receive a Renewal Notice in the mail which will list all your current information (license plate numbers, waste types, etc.) on your permit.
2. When you receive the Renewal Notice, you must complete it, making any necessary changes, and mail it back to the DEC by the specified due date.

3. Once your renewal is processed, you will receive your renewed permit in the mail listing all of the waste types that you are authorized to transport and all of the vehicles that are authorized to transport such waste.

PERMIT MODIFICATIONS:

1. **PART A** - Complete this section for all permit modifications (i.e., for changes in transporter name or address, and for additions/deletions of vehicles.
2. **PART B** - Complete this section for additions or deletions of license plate numbers. License plate numbers(s), as well as the state of registration for each vehicle, are required to process your application. Be sure to check the box for each license plate indicating whether the vehicle should be added or deleted. **Note:** Transporters must notify the Department of any changes in license plate numbers on vehicles used to transport waste. License plate number changes include additions and deletions, even when the actual truck remains the same (for example, if a plate is lost and replaced).
3. **PART C** - Complete this section only if you have a change or addition to your waste type.
4. Sign and date the application form. Mail the completed application form with original signature to the Department of Environmental Conservation at the address on page 1. Faxed copies will not be accepted.
5. Retain a copy of the application form submitted to the Department.
6. Allow one to two weeks processing time. Under the Uniform Procedures Act we have 15 days from the date of receipt of application to make a permit decision on permit modifications. The waste transporter permit will be mailed to the applicant when it is issued. The applicant is NOT authorized to transport waste in any newly added vehicles until the revised permit is received.

REGULATED FEES:

Transporters are required to pay an annual environmental regulatory fee. The amount is determined by the number of vehicles on the permit and the category of waste carried:

Transportation of SEPTAGE exclusively:	\$250 for the first vehicle \$100 for each additional vehicle
Transportation of ANY OTHER WASTE TYPE:	\$500 for the first vehicle \$200 for each additional vehicle

You will be sent a bill approximately one month after your permit is issued. Questions relating to your regulatory fee bill can be referred to the Regulatory Fee Unit at 1-800-225-2566 or (518) 457-5810.

FOR FURTHER INFORMATION:

If you have questions regarding the DEC's Waste Transporter Permit Program, staff in our Waste Transporter Program will be happy to assist you. They can be reached at (518) 457-6072 or at the address on page 1.