

# EMPLOYEE SAFETY TRAINING RECORD

## New Employee Orientation

Team: 66

Team Leader: Scott Lehmann

*This completed form should be retained in the individual's personnel file & the 4D database as evidence of this required safety training.*

Employee Name: NIC HITCHINS Employee #: \_\_\_\_\_  
(Please Print)

☐ New Hire ☐ Other (Transfer, etc.): \_\_\_\_\_

Date of Hire / New Assignment: AUGUST 2008

I, Chris Fish, hereby certify that the employee listed above has  
(Trainer)  
been trained on the following information.

### New Employee Orientation

- Clean Air Safety Policy & Procedure Overview .
- Buddy System.
- Emergency Action Procedures.
- Incident Reporting/Investigation
- Fire Prevention Plan
- Office & Field PPE.
- Safety Equipment Use & Location
- General Field Safety & Client Interaction.
- Hazardous Materials Storage.

I understand the above items and agree to comply with safe work practices in my work area.

M. Fish  
Employee Signature

9-29-08  
Date

For questions on any item, please contact your Team Leader or call Corporate Safety @ 847-654-4526